



### *Key Monitoring, Evaluation, and Feedback Strategies*

- Establish a timeline for reviewing and updating the SHSP, identifying key data inputs, reporting cycles, and other schedules (e.g., STIP) with which the review should be coordinated.
- Monitor the implementation effort and issue periodic, standardized progress reports for each emphasis area.
- Use a tracking tool, at least a spreadsheet, to organize and manage the monitoring process and to formalize reporting and sharing of information.
- Use data-driven evaluation techniques and collect baseline data prior to implementation; consult standard data collection and analysis references as necessary to ensure credible results.
- Define performance objectives that determine what constitutes “success” prior to countermeasure selection and implementation.
- Select suitable performance measures that are clearly related to performance objectives to make sure the appropriate data are collected pre-and post-implementation.
- Make sure the SHSP implementation team is familiar with safety-related performance measuring tools.
- Use the results of monitoring and evaluation to identify opportunities to update or revise the SHSP.